



Hayfield Community Schools

9 Sixth Avenue SE, Hayfield, MN 55940

<http://www.hayfield.k12.mn.us>



Mission: *To provide a safe learning environment that prepares, challenges, and inspires students for life*

Bullying Prohibition Policy Reporting Procedures

Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated below.

Annette Freiheit, Primary Contact
Brownsdale Elementary School 507-567-2244
Hayfield Elementary School 507-477-3236
freihan@hayfield.k12.mn.us
9 Sixth Avenue
Hayfield, MN 55940

John Howe, Primary Contact
Hayfield High School 507-477-3235
jhowe@hayfield.k12.mn.us
9 Sixth Avenue
Hayfield, MN 55940

The school district encourages the reporting party or complainant to use the report form available from the principal of each building or available in the school district office, but oral reports shall be considered complaints as well.

Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building principal, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.

Within three days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building principal or a third party designated by the school district.

Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct.

The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law.

Hayfield High School: 507-477-3235 Fax 477-3230
Hayfield Elementary: 507-477-3236 Fax 477-3204
Brownsdale Elementary: 507-567-2244 Fax 567-2432

Belinda Selfors, Superintendent x225
John Howe, High School Principal x224
Annette Freiheit, Hayfield Elementary Principal x279
Annette Freiheit, Brownsdale Elementary Principal x222

Home of Viking Pride!