

Post-Secondary Enrollment Options (PSEO) Program

Hayfield High School

IMPORTANT POINTS TO REMEMBER

The student will need to make an appointment with the counselor to discuss the following topics and to initial each item.

- _____ 1. I have reviewed my high school record (GPA, graduation requirements, attendance)
- _____ 2. I understand the eligibility requirements of participating colleges, universities, and technical colleges.
- _____ 3. I understand there will be many calendar and daily schedule differences between the school and college. Vacation dates may be different. It is my responsibility to establish an attendance plan that is acceptable to both schools. It is also my responsibility to keep in touch with my home school information.
- _____ 4. I understand the difference between high school classes and college classes (reading and writing at the college level, research papers, tests, attendance requirements, etc.)
- _____ 5. I realize the ramifications of failing or dropping a class (endanger graduation, possible F on college transcript, W/F on high school transcript).
 - Must complete the college course withdrawal form
 - If the withdrawal occurs after the high school schedule change deadline, a W will be placed on your high school transcript for the withdrawn course.
 - The W will affect your GPA/rand as an F
 - W courses like failed courses, may affect your graduation status
- _____ 6. I understand I am still eligible to participate in Hayfield Public Schools extra-curricular activities, but college classes must come first if there is a conflict. (The Minnesota State High School League rules allow a student to participate in extra-curricular activities for athletics covered by the League **either** at the high school or the post-secondary institution, but not both.) It is my responsibility to inform the high school athletic supervisor if I intend to participate in college athletics.
- _____ 7. I understand that the Hayfield Public Schools will pay the cost of tuition, fees, and required textbooks, but that tools and extra fees are my responsibility. (Please check with the college as to when and where textbooks are to be returned.
- _____ 8. I understand that transportation is my responsibility.
- _____ 9. I will complete the Post-Secondary Enrollment Option Program application and return it to my high school counseling office. I realize that the date I turn in my application packet may affect the date that I register for courses.

- ____ 10. I understand I must file a PSEO form with the initial application and for every subsequent term I wish to attend. I must meet with my counselor to keep the school informed about my progress and PSEO status.
- ____ 11. I understand I must participate in an orientation and registration session at the post-secondary school may be required to take a course placement test.
- ____ 12. I understand that I am expected to return to my high school to take any and all state and district required tests when they are administered.
- ____ 13. I will supply a copy of my PSEO course schedule within the first week of my college semester to my high school counselor. I will make an appointment to see my counselor at courses at my high school need to be deleted or if any other changes need to be made to my high school schedule.
- ____ 14. I understand it is my responsibility to seek out additional information regarding how my college credits will transfer to other two- and four- year colleges. (An appointment with a counselor at your college will assist in this process and aid in the proper course selection.)
- ____ 15. I understand I will not be allowed to go through Commencement ceremonies if I have not met the graduation requirements. Also, if my school doesn't receive my grades from the college at that time, the high school reserves the right to hold my diploma until my grades arrive.
- ____ 16. PSEO students are welcome on our Hayfield campus outside of regular school hours (8:05 am – 2:57 pm). You must have a scheduled appointment to be on campus during regular school hours.
- ____ 17. I will use my post-secondary school for academic resources and support when I need academic support in my PSEO courses.

STUDENT: _____

PARENT/GUARDIAN: _____

COUNSELOR: _____

DATE: _____

Original form to student file, copy given to student