

**Hayfield Community Schools**

**5<sup>th</sup>-12<sup>th</sup> Grade**

**Band Handbook**

**2022-2023**



**Mrs. Katherine Anderson**

**Hayfield Band Director**

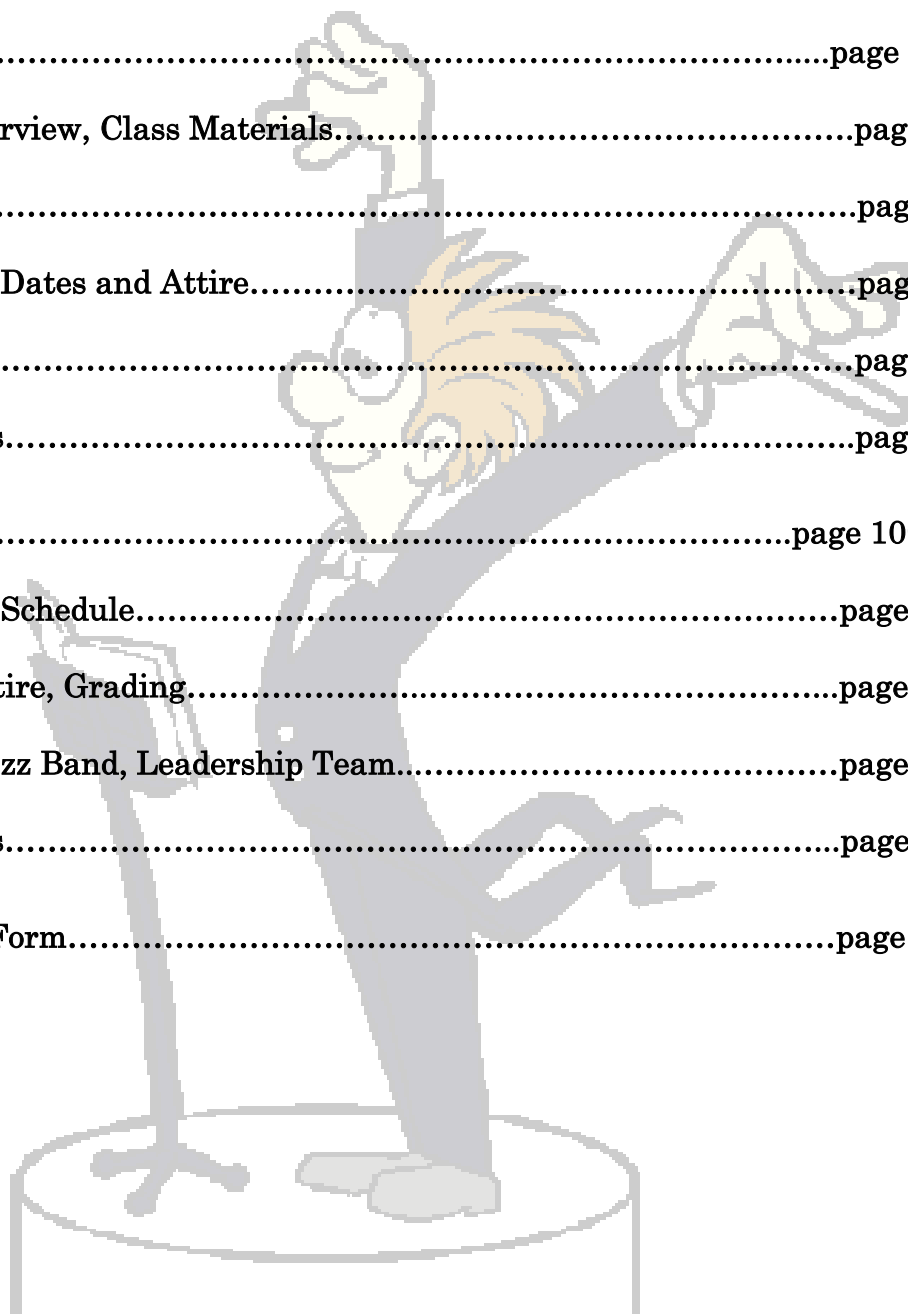
*Hayfield Community Schools*

9 Sixth Ave SE

Hayfield, MN 55940

# Table of Contents

Welcome Letter.....	page 3
Classroom and Rehearsal Expectations.....	page 4
<u>5<sup>th</sup>-8<sup>th</sup> Grade Band</u> .....	page 5-9
Program Overview, Class Materials.....	page 6
Discipline.....	page 7
Performance Dates and Attire.....	page 8
Grading.....	page 9
Band Awards.....	page 9
<u>Senior High Band</u> .....	page 10-14
Performance Schedule.....	page 11
Absences, Attire, Grading.....	page 12
Pep Band, Jazz Band, Leadership Team.....	page 13
Band Awards.....	page 14
Acknowledgement Form.....	page 15



August 2022

Dear Parents and Students,

On behalf of the Hayfield Music Department, I want to welcome you to the 2022-2023 school year. I am excited to have you as a part of the program this year! I am looking forward to a fun year of music making, and hope all students are as well. After a summer away, I am positive that everyone is ready to get going on the next year of practicing, learning, and performing!

Students who take part in the band program at Hayfield are challenged to grow musically and encouraged to achieve their highest potential. In order for this to occur, students must respect their director, their fellow musicians, and their instruments.

In this handbook, you will find policies, procedures, and other important information regarding the Hayfield Community Schools Band program. Please take time to read this material. After you have read through the handbook, please discuss the rules and concert dates with your student.

I cannot wait to work and grow with you. Let's have a fantastic year!

Sincerely,

Mrs. Katherine Anderson

5-12<sup>th</sup> grade Band Director

Hayfield High School Band Office #: (507) 671-1541

Email: [kaanderson@hayfield.k12.mn.us](mailto:kaanderson@hayfield.k12.mn.us)

P.S. Please do not hesitate to call or email if you have any questions or concerns throughout the year.

# CLASSROOM AND REHEARSAL EXPECTATIONS FOR ALL BAND STUDENTS

1. **Be On Time to Class!** *Students should be in the band room by the bell and in their seat with their instrument two minutes after the bell rings.*

2. **Get Rid of the Gum!** *No food, drink, gum, or candy is allowed in the band room without the director's permission.*

3. **Bring Your Stuff!** *Students must bring their instruments, their music, and a pencil to class every day. See p. 6 for instrument specific materials.*

4. **Take Care of Your Stuff!** *Students are held responsible for cleaning up after themselves and putting their equipment away at the end of every rehearsal.*

## 5. RESPECT!

- **Your Teacher!** *Please respect your teacher by not talking during rehearsals. If you have a question, please raise your hand and wait to be recognized. Questions need to be asked from your seats, not up at the director's podium.*
- **Your Classmates!** *Show respect to your band members at all times.*
- **OUR Equipment!** *Your instrument is for you to play and only you. Instruments are extremely expensive so students should never play each other's instruments. In addition, **ONLY PERCUSSIONISTS** should ever play the percussion instruments in the band room.*

6. **Turn in Written/Performance Homework!** *The year-long homework assignment for all Hayfield Band Students is to practice at home. Make sure you are practicing so you will receive successful grades on your performance and written assignments. Don't just practice to get it right, practice until you can't get it wrong!*

7. **Be Ready and Willing!** *When you walk into the band room, you should always be ready to work and willing to learn. We won't ask for perfection but will insist that you do your best every time we meet.*

8. **Have Fun!** *Being a part of band should be a fun experience for all students. If you try your best to meet the first 9 expectations, this last one will happen all by itself 😊*



# 5<sup>th</sup>-8<sup>th</sup> Grade



## Program Overview

The 5<sup>th</sup> grade band program consists of weekly lessons and full group rehearsals. Students will learn the fundamentals of playing their instrument, which will lay the groundwork for middle school and high school band. Students will be divided into small groups of like instruments for their weekly lessons. In addition to lessons, all 5<sup>th</sup> grade band students will meet once a week to play as a large group. Students will be introduced to ensemble playing and following the conductor during these weekly rehearsals. Concert music preparation will also take place during large group band. Tone production, posture, instrument care, and music literacy (rhythms/note/staff reading, listening, writing) are some of the many concepts and skills students will learn throughout the year.

Weekly small group lessons and full group rehearsals are also a part of the 6-8<sup>th</sup> grade band program. Students will meet for large group, 40-minute rehearsals on Tuesdays and Thursdays, and will receive an additional 20-minute weekly sectional on Mondays. Students are responsible for keeping track of and attending all lessons throughout the year. 6-8<sup>th</sup> grade students will learn and perform a variety of music and further develop music skills such as tone production and music literacy (rhythm/note/staff reading, listening, writing) throughout the year.



### Class Materials

All 5-8<sup>th</sup> grade band students are expected to bring the appropriate materials to class and lessons each day. Students need:

1. *Instrument along with appropriate cleaning materials*

<b>Flutes</b>	- Cleaning rod and small cotton cloth for cleaning
<b>Clarinets, Saxophones</b>	- Box of 2 ½ strength reeds (Vandoren or Juno) - Cork Grease - Cleaning swab - Reed guard (optional)
<b>Trumpets, French Horns, Trombones, Baritones</b>	- Valve Oil (trumpets and baritones), Slide Oil (trombones) - Slide Grease (trumpets and trombones) - Mouthpiece Brush (all brass players) - Mouthpiece - <u>French horn</u> : Holton MC or Holton MDC - <u>Trumpet</u> : 7C or 3C - <u>Trombone/Baritone</u> : 6 ½ AL
<b>Percussion</b>	- 2B Drum sticks - <u>Accent on Achievement</u> lesson book for <i>mallet</i> percussion - Alfred Drum Method Book 1

2. *Accent on Achievement* lesson book

3. *Pencil*

## Discipline

*No large organization such as band can function properly without well-disciplined participants. Considering the large class sizes in band it is imperative that all students demonstrate self-discipline and control.*

### *HHS Junior High Expectations (same in all junior high classes)*

- 1. Unless directed otherwise, all student work will be written in complete sentences (starts with a capital letter, uses punctuation, and includes at least a noun and verb in a complete thought)*

***Consequence-*** *Students will receive half credit for correct answers not written in complete sentences.*

- 2. Students will listen the first time information is given.*

***Consequence-*** *Teachers will repeat/rephrase information for understanding, but not for poor listening.*

- 3. Students will not interrupt class discussion or instruction. Students will raise their hands and wait patiently to be called on.*

***Consequence-*** *Students will receive classroom detention to be served at the teacher's discretion.*

- 4. Students will be prepared for each class by bringing a charged laptop, writing utensil, notebook, assignment, folder, agenda, and all other necessary classroom materials.*

***Consequence-*** *Students will receive classroom detention to be served at the teacher's discretion.*



## **\*\*\*5-8<sup>th</sup> Grade 2022-2023 Performance Dates\*\*\***

### ***CONCERTS ARE MANDATORY***

*Concert performances are of utmost importance, as every student's contribution is essential to the band! We ask that parents look ahead in the coming year and make sure no other activities are scheduled on the evenings of concerts.*

**Monday, December 12<sup>th</sup>, 7:00pm:** 5-12<sup>th</sup> Winter Band Concert

**Monday, May 8<sup>th</sup>, 5:30pm:** 5-6<sup>th</sup> Band/Choir Concert

**Monday, May 8<sup>th</sup>, 6:30pm:** 7-8<sup>th</sup> Band/Choir Concert

#### **Absences:**

***Excused Absences:*** Personal illness and family emergencies are examples of excused absences. If an excused absence does occur, an email or phone call must be provided to Mrs. Anderson by a parent/guardian. These absences will be made up through a performance assignment. It is the student's responsibility to see the teacher for make-up work. Remember that lack of transportation is not considered an excused absence. Be sure to plan ahead.

***Unexcused Absences:*** Unexcused absences are absences not verified by a parent or guardian. Reasons like "I had to baby sit," "I couldn't find a ride," "I had sports practice," or "I forgot" fall into the unexcused category. If a student/parent knows a band event will need to be missed, please let Mrs. Anderson know NOW.

### **Concert Attire**

*Our band concerts are formal dress and we all dress alike (just like the pros do).*

***5-6<sup>th</sup> Grade Students:*** Students should dress nice. Dresses, skirts, dress pants, dress shoes, button up shirts, and nice sweaters are all examples of appropriate dress. Inappropriate dress that should not be worn include jeans, tennis shoes, hats, t-shirts.

#### **7-8<sup>th</sup> Grade Students:**

- White shirt (button down preferred- long or short sleeved)
- Black dress pants (no jeans or tight yoga pants), all black dress, or black skirt (appropriate length)
- Black socks and black shoes (no white showing on the shoes. Sandals are permitted if they are black.)



# Grading

## 6<sup>th</sup> Grade

### Summative (50%)

- *Concert performance and evaluation*
- *Playing assignments (during lesson)*
- *Reflections*

### Formative (50%)

- *Written assignments*
- *Lesson attendance and preparation*

### Grading Scale

<i>A</i>	<i>94-100%</i>	<i>C</i>	<i>74-76.9%</i>
<i>A-</i>	<i>90-93.9%</i>	<i>C-</i>	<i>70-73.9%</i>
<i>B+</i>	<i>87-89.9%</i>	<i>D+</i>	<i>67-69.9%</i>
<i>B</i>	<i>84-86.9%</i>	<i>D</i>	<i>64-66.9%</i>
<i>B-</i>	<i>80-83.9%</i>	<i>D-</i>	<i>60-63.9%</i>
<i>C+</i>	<i>77-79.9%</i>	<i>F</i>	<i>0-59.9%</i>

## 7<sup>th</sup>-8<sup>th</sup> Grade

### Summative (60%)

- *Concert performance and evaluation*
- *Playing assignments (during lesson)*
- *Reflections*

### Formative (40%)

- *Written assignments*
- *Lesson attendance and preparation*

### Grading Scale

<i>A</i>	<i>94-100%</i>	<i>C</i>	<i>74-76.9%</i>
<i>A-</i>	<i>90-93.9%</i>	<i>C-</i>	<i>70-73.9%</i>
<i>B+</i>	<i>87-89.9%</i>	<i>D+</i>	<i>67-69.9%</i>
<i>B</i>	<i>84-86.9%</i>	<i>D</i>	<i>64-66.9%</i>
<i>B-</i>	<i>80-83.9%</i>	<i>D-</i>	<i>60-63.9%</i>
<i>C+</i>	<i>77-79.9%</i>	<i>F</i>	<i>0-59.9%</i>

## Band Awards

*There are many opportunities to receive special music awards throughout the year. Students vote for a band member to win the Most Improved Player and Most Valuable Player awards, which are distributed at the May concert.*

*There is a small group contest in February at Blooming Prairie that provides students with the opportunity to perform alone or with others. Students who participate and receive an excellent or superior rating will be awarded with a certificate*



# Senior High Band



# Performances

## ***CONCERTS ARE MANDATORY***

*Concert performances are of utmost importance, as every student's contribution is essential to the band! We ask that parents look ahead in the coming year and make sure no other activities are scheduled on the evenings of concerts. Please see below for this year's performance schedule.*

### **Hayfield Senior High Band Schedule 2022-2023**

**PERFORMANCES:**

<u>Date</u>	<u>Call Time</u>	<u>Location</u>	<u>Dress</u>	<u>Event</u>
Monday, October 3 <sup>rd</sup>	During school	Band Room		Homecoming Pepfest
Friday, October 7 <sup>th</sup>	During school	Band Room	Band Polo Shirt	Homecoming Parade, VB Pep Band
Friday, October 7 <sup>th</sup>	6:00pm	Band Room	Uniform	Halftime Football Performance
Friday, November 11 <sup>th</sup>	During school	Band Room	Dress Nicely	Veterans Day Program
<b>Monday, December 12<sup>th</sup></b>	<b>6:15pm</b>	<b>Band Room</b>	<b>Uniform</b>	<b>Winter Band Concert</b>
Monday, March 13 <sup>th</sup>	During school	Alden Conger	Dress Nicely	Small Group Contest
Wednesday, April 5 <sup>th</sup>	All Day	Southland	Uniform	Large Group Contest
<b>Saturday, May 6<sup>th</sup></b>	<b>TBA</b>	<b>Band Room</b>	<b>Uniform</b>	<b>Jazz Band/Viking Singers Concert</b>
<b>Monday, May 8<sup>th</sup></b>	<b>6:45pm</b>	<b>Band Room</b>	<b>Uniform</b>	<b>Spring Band Concert</b>
Friday, May 26 <sup>th</sup>	6:15pm	Band Room	Dress Nicely	Graduation
Monday, May 29 <sup>th</sup>	10:45am	Band Room	Band Polo Shirt	Memorial Day Service
Saturday, June 24 <sup>th</sup> OR Sunday, June 25 <sup>th</sup>	TBA	Band Room	Band Polo Shirt	Hayfield Days Parade

**PEP BAND:**

**\*\*Meet in the Band Room for all events.**

<u>Date</u>	<u>Call Time</u>	<u>Game Time</u>	<u>Event</u>
Friday, September 23 <sup>rd</sup>	6:15pm	7:00pm	Football v. Kenyon-Wanamingo
Thursday, September 29 <sup>th</sup>	6:30pm	7:15pm	Volleyball v. Maple River
Friday, October 7 <sup>th</sup>	6:00pm	7:00pm	Football v. Cotter <b>**Wear uniforms**</b>
Wednesday, October 19 <sup>th</sup>	6:15pm	7:00pm	Football v. Randolph
Tuesday, November 29 <sup>th</sup>	6:30pm	7:15pm	GBB v. Fillmore Central
Tuesday, December 6 <sup>th</sup>	6:30pm	7:15pm	BBB v. Medford
Thursday, January 5 <sup>th</sup>	6:30pm	7:15pm	GBB v. Triton
Tuesday, January 10 <sup>th</sup>	6:30pm	7:15pm	GBB v. Kenyon-Wanamingo
Tuesday, January 17 <sup>th</sup>	6:30pm	7:15pm	GBB v. Bethlehem Academy
Tuesday, January 24 <sup>th</sup>	6:30pm	7:15pm	BBB v. Blooming Prairie
Tuesday, February 7 <sup>th</sup>	6:30pm	7:15pm	BBB v. Kenyon-Wanamingo
Thursday, February 9 <sup>th</sup>	6:30pm	7:15pm	BBB v. Rushford-Peterson

### **Post Season Dates**

**We play pep band at home games and at section/state tournament games. Please see below for potential play-off games:**

<b>Girls Volleyball Playoffs</b> October 24, 27, and 31, November 1, 3, and 5
<b>Football Playoffs</b> October 25 and 29

<b>Girls Basketball Playoffs</b> February 23, 27 OR 28, March 4, 9; State: March 15-18
<b>Boys Basketball Playoffs</b> March 2, 6 OR 7, 11, 16; State: March 22-25

## Absences:

***Excused Absences:*** Personal illness and family emergencies are examples of excused absences. If an excused absence does occur, an email or phone call must be provided to Mrs. Anderson by a parent/guardian. These absences will be made up through a “make-up assignment.” It is the student’s responsibility to see the teacher for make-up work. Remember that work or lack of transportation are not considered an excused absence. Be sure to plan ahead.

***Unexcused Absences:*** Unexcused absences are absences not verified by a parent or guardian. Reasons like “I had to baby sit,” “I couldn’t find a ride,” or “I forgot,” fall into the unexcused category. If a student/parent knows a band event will need to be missed, please let Mrs. Anderson know NOW.

## Performance Attire

### Uniforms

All Senior High Band Members will be issued a uniform to wear for concerts, contests, and select events throughout the year. The uniform has five parts: blue coat, white coat, trousers, bow tie, and black shoes

Students are responsible for providing a pair of **black socks** to wear with their uniform, and for having a clean, pressed **white dress shirt with collar** for clip-on bow tie to be worn with concert uniform.

## Grading

Grading for this class will be based on the HHS grading system:

### Summative (75%)

- Concert performance and evaluation
- Playing assignments (during lesson)
- Reflections

### Formative (25%)

- Written assignments
- Lesson attendance and preparation
- Pep band

### Course Final

- Playing assessment

### Grading Scale

A	94-100%	C	74-76.9%
A-	90-93.9%	C-	70-73.9%
B+	87-89.9%	D+	67-69.9%
B	84-86.9%	D	64-66.9%
B-	80-83.9%	D-	60-63.9%
C+	77-79.9%	F	0-59.9%

## Pep Band

*Senior High band students will perform at various sporting events throughout the fall and winter sports seasons. Attending the pep band events is required for all senior high band students and part of students' grades. The band will perform at any post-season games a team makes it to. See the "Performance" section on p. 11 for more details.*

## Jazz Band

*Jazz Band open to all 9-12<sup>th</sup> grade band students. It is an optional, extra-curricular ensemble that meets on Mondays and Wednesdays before school from 7:10-7:50am. Jazz will begin at the end of September and meet through the end of the year. This ensemble is extra-curricular and is not graded. Jazz will perform at the December 12<sup>th</sup> and May 8<sup>th</sup> concerts with the Senior High Band, as well as a joint concert with the Viking Singers on Saturday, May 6<sup>th</sup>, 2023.*



## Leadership Team

*The leadership team is open to all 9-12<sup>th</sup> grade students interested in being a role model and leading their peers throughout the year. This can be done in a variety of ways, from organizing music and uniforms, to leading sectionals, pep band or warm-ups. The leadership team will meet twice a month for training and planning.*

## Band Awards

*There are many opportunities to receive special music awards throughout the year.*

**Band Letter** – *Band is a co-curricular activity. Not only do you receive an academic grade, but you also receive the benefits of an extra-curricular organization. The grade reflects what you do in class, but hours spent outside of the classroom are awarded with a Band Letter award. To earn a band letter, students must*

- 1. Earn an “A” in band for all four quarters*
- 2. Be a member of Senior High Band for the full academic year*
- 3. Perform the National Anthem as a soloist or in a small group (separate from the pep band) at a home sporting event*
- 4. No unexcused absences from band performances, contests, or pep band events*
- 5. Do at least **TWO** of the following:*
  - a. Perform and earn an “Excellent” or “Superior” rating at Solo/Ensemble*
  - b. Participate in Jazz Band for the entire academic year*
  - c. Participate in or audition for an honor band*
  - d. Be on the Leadership Team for the entire academic year.*
  - e. Performing your instrument or attending musical performances in the community (must be approved by Mrs. Anderson)*
  - f. Complete a service project that you believe will enhance the band program at Hayfield (must be approved by Mrs. Anderson)*
  - g. Band Student Aide for one semester*

### **Small -Group Contest Medals and Certificates**

*Students who participate in small group contest and receive an excellent or superior rating will be awarded with a certificate and/or medal.*

### **Band Awards**

**Most Improved Player:** *students vote for the band member they feel improved the most over the course of the school year.*

**Most Valuable Player:** *students vote for the band member they feel demonstrated outstanding leadership, dedication, and musical excellence throughout the year.*

**Rookie of the Year:** *Awarded to a freshman or first year instrumentalist who has made a significant contribution to the band.*

# Hayfield Community Schools Band

## *Handbook Acknowledgement Form*

*2022-2023*

*Students:*

*“By signing this form, I confirm that I have read the Hayfield Band Handbook. I understand that I am expected to follow these policies throughout the school year. I acknowledge that band is a year-long commitment and agree to abide by the policies stated within to the best of my ability.”*

*Printed Name:* \_\_\_\_\_

*Signature:* \_\_\_\_\_

*Date:* \_\_\_\_\_

*Parents/Guardians:*

*“I confirm that I have read the Hayfield Band Handbook and my child has my permission to participate in the band program according to the guidelines and policies described within this handbook. I understand that band is a year-long commitment and that as a member of the Hayfield Band, my child is expected to follow these policies throughout the school year to the best of his/her ability.”*

*Printed Name:* \_\_\_\_\_

*Signature:* \_\_\_\_\_

*Date:* \_\_\_\_\_