

Adopted: \_\_\_\_\_ 07/11/2016 \_\_\_\_\_

Last Revised: \_\_\_\_\_

Last Reviewed: \_\_\_\_\_

## **198 ANONYMOUS LETTERS, PHONE CALLS AND OTHER COMMUNICATIONS**

### **I. Purpose**

The purpose of this policy is to establish a clear statement in regard to the school district's response to anonymous letters, phone calls and other communications.

### **II. GENERAL STATEMENT OF POLICY**

- A. Due to the fact that no one can be held liable for what is said in anonymous communication, it may be impossible to glean further information about the subject of the anonymous communication. The school district will not place any importance on such communication. Written material will be destroyed, verbal communication ignored, and no further action taken on the complaint.
- B. It is the belief of the school district that an employee is entitled to know the specific identity of anyone alleging serious allegations against that employee. Thus, no request for anonymity shall be granted to any person who requests it during the process of expressing a concern or complaint about any employee of the school district.
- C. An exception to this policy would be the acceptance of anonymous bullying reports. (Policy 514 – Bulling Prohibition Policy--Student-to-Student, IV. A.)